

OXFORD TOWNSHIP PARKS & RECREATION COMMISSION
MINUTES AUGUST 14, 2007

A regular meeting of the Oxford Township Parks and Recreation Commission was held on August 14, 2007 at 20 W. Burdick St. Oxford, Michigan.

Chairman Laidler called the meeting to order at 7:32 p.m.

Members Present: Rick Laidler, Alyse Prince, and Theresa Myer

Members Absent: Linda Mueller, Sharon Kline

Also Present: Ron Davis, Dan Sullivan, Lauren Jacobsen, and Jeff Kinasz

APPROVAL OF THE AGENDA

Prince moved, Myer seconded to approve the agenda as presented.

Ayes: 3 Nays: 0 Absent: 2

Motion Carried

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

APPROVAL OF THE MINUTES

Myer moved, Prince seconded to approve the minutes of July 10, 2007 as presented.

Ayes: 3 Nays: 0 Absent: 2

Motion Carried

APPROVAL OF THE BILLS

Prince moved, Myer seconded to approve the bills in the amount of \$114,720.63 as presented.

Ayes: Laidler, Prince, Myer

Nays: None

Absent: Mueller, Kline

Motion Carried

RECREATION DEVELOPER REPORT

Sullivan reported on youth kickball, track, soccer, flag football, kiddie kickers, and small fry football. He also reported on adult softball, volleyball, and kickball. The aquatic lessons and open swim going well. Sullivan also remarked about the new scheduling system for Oxford school building use. He reported that the 14th annual Oxford Track Meet went well and thanked Jacobsen for her assistance.

Jacobsen reported about the last week of summer camp, everything went well. Hunter safety will be starting August 28 & 30 at the Vet's Hall. We received a donation from the local chapter of White Tails Unlimited for \$300 to be used for scholarships. This allowed us to offer the class for \$5.00. She also reported that the Harry Potter event was a huge success and everyone had a great time. Jacobsen thanked Sullivan for his assistance.

PARKS REPORT

Kinasz reported that the new swings are installed and being used regularly. Kinasz thanked the Oxford Rotary for donating the money for the swing set and Robert Martin for his assistance in installing them. Water samples have been taken and submitted to Oakland County. Kinasz reported that they have started removing the 50 dead trees at Seymour Lake Township Park. He indicated that they are looking for new trees to replace the ones removed. The department has started marking soccer fields for the start of fall soccer. New wood chips have been placed at Kids Kingdom and the back playground. A couple of signs were vandalized at Seymour Lake Park and Stony Lake Park.

SENIOR REPORT

Paquin submitted a report on the progress of the senior programs.

Jacobsen reported that Bill Devine had stopped in and reported that they had won the first playoff game and were due to play again today.

DIRECTORS REPORT

Davis thanked Oxford Rotary for their support of the swings at Kids Kingdom. Davis also thanked Robert Martin for his assistance during the installation. The RFP's are being worked on for the asphalt walk to the concession stand at the softball complex.

The Boggie Monster golf outing was a success, Davis thanked Jacobsen, Kinasz, and Berger for their help. Phil Castonia for the second year in a row came out to help as well. He also thanked Devils Ridge, Tool Sport & Sign, and the Cable Company for their support.

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Davis commented about the ability of everyone setting up their programs to run while they take off time for vacation.

Davis pointed out the pie chart in the Signature this month. It shows that we get the lowest in mills within the Township.

2006 AUDIT REPORT

Davis went through the report with the Commissioners.

MTA INSURANCE RECOMMENATIONS

See attached report.

Davis will send a letter to the Township Board regarding the fencing of Stony Lake Park and report back their response.

2008 BUDGET WORKSHOP MEETING DATE

Davis wanted to set up a workshop meeting date, but due to the absence of two commissioners, asked for suggestions for capital improvements for 2008 so he can set up the budget workshop sheets. The mower needs to be replaced, and a truck needs to be replaced. Laidler asked for the trees to be replaced and asked for prices to be reported back.

Davis will bring a preliminary budget back in September for approval with final in October.

OAKWOOD ROAD MINERAL RIGHTS

The DNR owns 56% of mineral rights at Oakwood Lake Park and are looking at auctioning off these rights. Davis had a call inquiring about the balance of our 44% mineral rights. Companies pay a certain amount per acre to purchase the rights.

KLR

This will be a community project with information being brought back in September.

STONY LAKE PARKING

Residents in the Brabb Subdivision are accessing their back yard through Stony Lake Park. The risk manager recommended that something should be included in the Township Ordinance regarding taking vehicles through the park. Davis found in the ordinance wording that says only emergency and authorized vehicles are allowed on park property. Davis will send the residents a letter with a copy to Ordinance Officer Kawa, Commissioners, Township Attorney and the Township Board.

SCHOOL FACILITIES

Davis met with Dr. Skilling regarding the schools and the Parks and Recreation working together. If Dr. Skilling accepts, Davis will sign a contract and then it will be presented to the School Board for their approval. Laidler asked for a copy of the contract after Davis signs it.

PRESENTATION

Davis presented his report on the history of the Parks.

COMMISSION COMMENTS

Myer and Prince complimented Davis on his presentation.

ADJOURN

Prince moved, Myer seconded to adjourn the meeting at 8:51 p.m.

Ayes: 3 Nays: 0 Absent: 2

Motion Carried

Rick Laidler, Chairman

Theresa Myer, Secretary

Approved: September 11, 2007