

OXFORD TOWNSHIP PARKS & RECREATION COMMISSION  
MINUTES SEPTEMBER 11, 2007

A regular meeting of the Oxford Township Parks and Recreation Commission was held on September 11, 2007 at 20 W. Burdick St. Oxford, Michigan.

Chairman Laidler called the meeting to order at 7:30 p.m.

Members Present: Rick Laidler, Alyse Prince, Lynda Mueller, Sharon Kline, and Theresa Myer

Members Absent: None

Also Present: Ron Davis, Becky Paquin, Dan Sullivan, Lauren Jacobsen, Jeff Kinasz, Nick Neira, Tom Schaible, John Ellis, and one resident.

**APPROVAL OF THE AGENDA**

Mueller moved, Prince seconded to approve the agenda as presented.

Ayes: 5 Nays: 0 Absent: 0

Motion Carried

**PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

None

**APPROVAL OF THE MINUTES**

Prince moved, Myer seconded to approve the minutes of August 14, 2007 as presented.

Ayes: 5 Nays: 0 Absent: 0

Motion Carried

**APPROVAL OF THE BILLS**

Mueller moved, Kline seconded to approve the bills in the amount of \$103,770.51 as presented.

Ayes: Laidler, prince, Myer, Mueller, Kline

Nays: None

Absent: None

Motion Carried

**RECREATION DEVELOPER REPORT**

Sullivan reported that the fall athletic season has started. The fall aquatic program has also started. He reported that the number of enrollees in swim lessons is down partially because of the temperature of the pool.

Jacobsen reported that fall classes started this week. She has sent letters out for winter instructors. Jacobsen reported that she has someone who is willing to instruct dog obedience. Preparation for the Road Rally to be held on October 27<sup>th</sup> is being completed.

**PARKS REPORT**

Kinasz reported that Stony Lake Park is closed for the season. Flag Football and Soccer have started. The department has been doing work at Oakwood. He also reported that the wood chipper was stolen approximately two weeks ago and Nick Neira has retired. Kinasz shared the capital improvement list with the commission.

**SENIOR REPORT**

Paquin reported that she is participating in the field experience class this semester. She also reported that several of her classes are being attended regularly. The Village of Oxford donated a small desk for the Site Supervisor's office at the Senior Center. Paquin is waiting for a call back from Marye Miller regarding the Meals-on-Wheels program. Paquin submitted a grant through Helping Hands for \$6,000 for the computer lab at the Senior Center.

**DIRECTORS REPORT**

Davis announced that there will be a cross country invitational at Oxford Hills on October 20<sup>th</sup> and we have been invited to help with this event. Davis indicated it is another way for us to gain exposure in the community. Davis has been asked to show the Parks presentation he created to the Chamber of Commerce as well as the Township Board.

Davis met with Dr. Skilling regarding the \$5 per head per program fee to be charged to Parks and Recreation. Laidler wants a meeting of the minds to address this fee structure. Davis already added \$5 to programs (primarily athletics) for these fees.

Davis also reported that the swim program is costing the department a lot of money. The general consensus of the commission was that we cannot subsidize the swim program.

Davis reported that a letter was sent to the residents along Stony Lake Park regarding the park ordinance rules. Copies will be sent to the commission as well.

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Davis received a letter regarding the temperature of the water at the school pool. Bridget Burke-Ciera has resigned as the pool supervisor. The department is looking for a new supervisor.

**NICK NEIRA – RETIREMENT**

Effective immediately, Nick Neira has retired from the maintenance department at Oxford Township Parks and Recreation. A token of appreciation was presented to him for his twenty plus years of service.

**PAVILLION REQUEST**

Davis received a request to waive the rental fee of the Smith Silo for the Cross Country Team at Oxford High School during a meet this month.

Prince moved, Kline seconded to waive the \$25 fee.

Ayes: 5 Nays: 0 Absent: 0

Motion Carried

**BUDGET WORKSHOP**

Davis went over the budget worksheets with the Commissioners.

**GRANTS**

Davis is working on a grant for \$8,000 for replacement trees at Seymour Lake Park.

Davis is also working on an Access to Recreation grant through the MRPA Foundation along with the Kellogg Foundation to place a splash park at Seymour Lake Township Park. Gini Britton was present at the meeting on behalf of the Oxford Rotary who is in full support of the splash park. The grant is due on 10/15/07 in the amount of \$340,000 \$100,000 will come from our budget, \$240,000 from grant money. All of the commissioners were present and in favor of the project.

**2008 MILLAGE DATES**

The Commission agreed to the August 2008 millage renewal election.

**KIDS KINGDOM BATHROOMS**

After discussion, Mueller moved, Myer seconded to approve not more than \$40,000 to be taken from the contingency account to build the bathrooms near Kids Kingdom playground at Seymour Lake Park.

Ayes: Laidler, Prince, Mueller, Myer and Kline

Nays: None

Motion Carried

Davis will prepare RFP's for the work.

**COMMISSION COMMENTS**

Kline commented on the positive things that the department is doing in the community.

Paquin announced that Mary Jean is having back surgery on September 19<sup>th</sup>.

Davis announced that he would be at the Grand Hotel in Mackinaw until Friday.

Davis thanked the leaders in the community and offered his compliments to the Commission.

**ADJOURN**

Prince moved, Myer seconded to adjourn the meeting at 8:54 p.m.

Ayes: 5 Nays: 0 Absent: 0

Motion Carried

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Rick Laidler, Chairman

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Theresa Myer, Secretary

Approved: October 9, 2007