

OXFORD TOWNSHIP PARKS & RECREATION COMMISSION
MINUTES FEBRUARY 12, 2008

A regular meeting of the Oxford Township Parks and Recreation Commission was held on February 12, 2008 at 20 W. Burdick St. Oxford, Michigan.

Chairman Laidler called the meeting to order at 7:30 p.m.

Members Present: Rick Laidler, Alyse Prince, Sharon Kline, Lynda Mueller and Theresa Myer

Members Absent: None

Also Present: Ron Davis, Becky Paquin, Dan Sullivan, Lauren Jacobsen, and Jeff Kinasz

APPROVAL OF THE AGENDA

Prince moved, Kline seconded to approve the agenda as presented.

Ayes: 5 Nays: 0 Absent: 0

Motion Carried

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

APPROVAL OF THE MINUTES

Prince moved, Myer seconded to approve the minutes of as presented.

Ayes: 5 Nays: 0 Absent: 0

Motion Carried

APPROVAL OF THE BILLS

Prince moved, Kline seconded to approve the bills in the amount of \$92,742.63 as presented.

Ayes: Laidler, Prince, Kline, Mueller, Myer

Nays: None

Absent: None

Motion Carried

RECREATION DEVELOPER REPORT

Sullivan: The select soccer program expenses and revenues discussed. Commission gave Director Davis and Programmer Sullivan direction for the program. General consensus of the Commission was that the department would not subsidize the program any longer. The budget for the swim program was discussed and direction was given for that program as well.

Sullivan commented about the inclement weather causing havoc with his programs. Make up dates will have to be scheduled. He also announced that he would have at least one new program this spring a three-day football camp.

Sullivan also said that he and Davis had examined the signs in the parks and are making a list of the ones that need to be replaced.

Jacobsen: Jacobsen reported that the MRPA Conference was very informative. She received a \$500 scholarship from the MRPA Foundation. She attended the programming summit and received a lot of useful information from that session.

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The Daddy/Daughter dance sold out with 200 participants in attendance at Devil's Ridge. The girls were given a photo book with a plaque on the front. Devil's Ridge did an outstanding job by providing cookies, punch, and dinner for those who made reservations. She did say that next year she would look at two dances.

Jacobsen also commented about the cancelled classes due to inclement weather. She assured everyone that everything possible would be done to make up the missed classes.

Upcoming events: March 7, 2008 the Mom/Son Dance and March 15, 2008 the Easter Bunny Bonanza.

PARKS REPORT

Kinasz reported that the bathrooms were coming along. The electrical permits had been pulled and Bruce Knauf is working on obtaining the plumbing equipment.

Kinasz and Berger had been working on replacing the beds on the two flat trailers and making a new wagon to eliminate the need to borrow one for events.

SENIOR REPORT

Paquin reported that programs were running now. The Valentine's Day luncheon would be held on February 14, 2008 and there were 41 people signed up. The OHS Choir will be performing again.

She also reported that Meals –On-Wheels started last Wednesday.

New programs starting in the spring included several classes being offered by Health Quest, a drumming class, and a Spring Dinner. There will also be a Detroit Tigers opening day event held at the Oxford Civic Center.

Paquin is also working on a Mission Statement for the Senior Program, a business plan as well as a job description for the part time position.

DIRECTORS REPORT

Davis announced that he had mailed the amendment to the Access to Recreation Grant today. He thanked everyone for their help in preparing the information for the grant.

Davis also said that the Millage Language was included in packets and would be brought before the Township Board on Wednesday night.

The MRPA Conference was great; he didn't attend many sessions, but did a lot of networking for the Access Grant.

Davis commended Jacobsen on the fine job she did at the Daddy Daughter Dance. He also commented about the elegance of having the event at Devil's Ridge.

Davis was asked to be a member of the Strategic Planning Committee by Dr. Skilling.

Davis provided his goals and objectives to the Commission and apologized for not having the capital outlay ideas ready at this date.

Prince asked Davis if the Splash Pad at Waterstone would affect ours. Davis said no, ours would affect theirs. He also said that a meeting was held last Thursday and 50 people who are directly affected with handicaps were invited to attend and review the project.

PETITION – ELECTION FORMS

Forms are available for the election in November. If running for the Commission again, the ballots need to be filed with the Clerk's office by May 13th.

SEYMOUR CONCESSIONS

Davis announced that he and Sullivan attended a Band Booster meeting at Oxford High School and invited the Band Boosters to run the concessions at Seymour Lake Park. He indicated that the department would purchase and supply all the equipment, but the Band Boosters would run and obtain the profits from the concessions. The group was excited about the prospects of running the concession stand. Mueller asked if Pete had been notified, Davis said not yet the contract is on a year-to-year basis.

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MOWER PURCHASE

Kline moved, Prince seconded to purchase a new mower in the amount of \$9,856.38 from Oxford True Value Hardware.

Ayes: Laidler, Kline, Mueller, Prince, Myer

Nays: None

Motion Carried

TUITION REIMBURSEMENT

Prince Moved, Myer seconded to approve the tuition reimbursement to Paquin in the amount of \$210.50.

Ayes: Laidler, Kline, Mueller, Prince, Myer

Nays: None

Motion Carried

2008 CHEVROLET SILVERADO PURCHASE

Prince moved, Myer seconded to approve the purchase of a 2008 Chevrolet Silverado in the amount of \$23,842.80.

Ayes: Laidler, Kline, Mueller, Prince, Myer

Nays: None

Motion Carried

COMMISSION COMMENTS

Prince thanked Jacobsen for the Christmas Ornaments, and said that her girls were taking advantage of Seymour Lake Township Park by cross-country skiing.

Paquin said that the Senior Summit at the MRPA Conference was outstanding. She did a lot of networking and gained a lot of useful information.

Kline wished Davis luck on the Access Grant next Thursday.

Davis invited all the commissioners to re-run for their positions. He also invited everyone to attend the next MRPA Conference, which will be held in Dearborn. The NRPA Conference will be held in Baltimore Maryland and invited them all to this as well.

Laidler asked to have a Budget Performance Review for 2007 available at the next meeting.

ADJOURN

Prince moved, Mueller seconded to adjourn the meeting at 8:28 p.m.

Ayes: 5 Nays: 0 Absent: 0

Motion Carried

Rick Laidler, Chairman

Theresa Myer, Secretary

Approved: March 11, 2008